



The Corporation of the County of Wellington
Information, Heritage and Seniors Committee
Minutes

November 10, 2021
Aboyne Hall
Wellington County Museum and Archives

Present: Warden Kelly Linton
Councillor Mary Lloyd (Chair)
Councillor Diane Ballantyne
Councillor Doug Breen
Councillor Earl Campbell
Barb Burrows
Lucia Costanzo
Janice Sheppard
Walter Trachsel

Also Present: Councillor Jeff Duncan
Councillor Steve O'Neill
Vanessa Sanchez, Technologist, +VG
Deb Westman, Architect, +VG Architect
Paul Sapounzi, Partner, +VG

Staff: Jana Burns, Wellington Place Administrator
Shauna Calder, Manager of Finance
Nicole Cardow, Deputy Clerk
Ken DeHart, County Treasurer
Sue Dronick, Administrator, Wellington Terrace
Chanda Gilpin, Assistant Chief Librarian
Rebecca Hine, Chief Librarian
Peg Muhlbauer, Assistant Terrace Administrator
Scott Wilson, CAO

1. Call to Order

At 4:30 pm the Chair called the meeting to order.

1/8/21

Moved by: Councillor Campbell

Seconded by: Councillor Ballantyne

That the agenda be reordered under the Museum and Archives section to consider the Wellington Place Update (4.5) prior to Museum and Archives 2022-2031 Ten Year Plan (4.3).

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Seniors

3.1 Terrace Financial Statements as of October 31, 2021

2/8/21

Moved by: Councillor Breen

Seconded by: Warden Linton

That the Financial Statements as of October 31, 2021 for the Wellington Terrace be approved.

Carried

3.2 Terrace 2022 User Fees and Charges

3/8/21

Moved by: Councillor Ballantyne

Seconded by: Councillor Campbell

That the Wellington Terrace 2022 User Fees and Charges be approved.

Carried

3.3 Terrace Preliminary 2022-2031 Ten-Year Plan

4/8/21

Moved by: Warden Linton

Seconded by: Councillor Campbell

That the preliminary 2022-2031 Wellington Terrace capital budget forecast and major operating budget impacts as set out in the report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Carried

3.4 Direct Care Staffing Targets in Long-Term Care

5/8/21

Moved by: Councillor Campbell

Seconded by: Councillor Breen

That the Direct Care Staffing Targets in Long-Term Care report be received for information.

Carried

3.5 Long-Term Care Update

6/8/21

Moved by: Councillor Ballantyne

Seconded by: Warden Linton

That the Long-Term care update be received for information.

Carried

3.6 Ministry of Long-Term Care Proactive Inspection Programme

7/8/21

Moved by: Councillor Ballantyne

Seconded by: Councillor Campbell

That the Ministry of Long-Term Care Proactive Inspection Programme report be received for information.

Carried

3.7 Correspondence from Mr. Dennis Cook

8/8/21

Moved by: Councillor Campbell

Seconded by: Warden Linton

That the correspondence thanking Terrace staff from Mr. Dennis Cook be received for information.

Carried

4. Museum and Archives

4.1 Museum and Archives Financial Statements as of October 31, 2021

9/8/21

Moved by: Councillor Breen

Seconded by: Councillor Ballantyne

That the Financial Statements as of October 31, 2021 for the County Museum and Archives be approved.

Carried

4.2 Museum and Archives 2022 User Fees and Charges

10/8/21

Moved by: Councillor Ballantyne

Seconded by: Warden Linton

That the 2022 User Fees and Charges for the Museum and Archives be approved.

Carried

4.3 Wellington Place Update

+VG Architects presented a power point presentation of the Wellington Place Mini-Master Plan to the committee.

11/8/21

Moved by: Warden Linton

Seconded by: Councillor Breen

That the Wellington Place Mini-Master Plan be approved and forwarded to County Council; and

That the remaining funds in the existing WP and Artifact Storage Buildings project be used to complete the new mezzanine, humidification and freight lift as well as the natural playground and barn paddock structure and landscape; and

That the remaining projects identified in 2022 be included in the 2023 Budget and Ten Year Plan process; and

That staff be directed to develop a funding plan to implement the remaining activities over five years beginning in 2023.

Carried

The Committee requested +VG Architects present the Wellington Place Update to Wellington County Council on November 25, 2021.

4.4 Museum and Archives 2022-2031 Ten-Year Plan

12/8/21

Moved by: Councillor Ballantyne

Seconded by: Councillor Breen

That the preliminary 2022-2031 Museum and Archives capital budget forecast and major operating budget impacts as set out in the report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Carried

4.5 WCMA Update

13/8/21

Moved by: Councillor Campbell

Seconded by: Councillor Ballantyne

That the WCMA Update be received for information and forwarded to County Council.

Carried

5. Recess

At 6:24 pm the Committee recessed until 6:47 pm.

6. Library Board

6.1 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

6.2 Library Financial Statements as of October 31, 2021

14/8/21

Moved by: Lucia Costanzo

Seconded by: Barb Burrows

That the Financial Statements as of October 31, 2021 for the County Library Service be approved.

Carried

6.3 Fine Free Library Service

15/8/21

Moved by: Lucia Costanzo

Seconded by: Walter Trachsel

That Wellington County Library permanently remove late fees for library patrons effective January 1, 2022.

Carried

6.4 Library Preliminary 2022-2031 Ten-Year Plan

18/8/21

Moved by: Walter Trachsel

Seconded by: Lucia Costanzo

That the preliminary 2022-2031 Library capital budget forecast and major operating budget impacts as set out in the report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Carried

6.5 Library 2022 User Fees and Charges

16/8/21

Moved by: Councillor Ballantyne

Seconded by: Warden Linton

That the 2022 User Fees and Charges for Library Services be approved.

Carried

6.6 Summary of Library Activities - October 2021

19/8/21

Moved by: Janice Sheppard

Seconded by: Barb Burrows

That the Chief Librarian's report for October 2021 be received for information.

Carried

6.7 Library Highlights - October 2021

20/8/21

Moved by: Walter Trachsel

Seconded by: Janice Sheppard

That the Library Highlights - October 2021 be received for information.

Carried

7. Closed Meeting

17/8/21

Moved by: Councillor Campbell

Seconded by: Janice Sheppard

That the Wellington County Library Board move into a closed meeting for the purposes of considering acquisition or disposition of land by the municipality.

Carried

8. Adjournment

At 7:36 pm, the Chair adjourned the meeting until January 12, 2022 or at the call of the Chair.

Mary Lloyd
Chair
Information, Heritage and Seniors Committee